



Buttsgrove Way
Huntingdon
PE29 1PE

Headteacher: Mr D Jones
www.thongsleyfields.org

28th February 2018

Dear Parents and Carers,

For the past few months, we have been trialling the use of Tapestry, an online system to record your child's Learning Journey throughout the Early Years Foundation Stage. We are using it to record observations, comments and photos more quickly and accurately in order to track their progress and target our teaching more effectively. We are excited to be in a position to share this with you properly now so that you can login and see how your child is doing at any time through the Tapestry website and app. You will also be able to upload your own photos and comments so that we can see all the learning that they have been doing at home.

However, there are a few things that we would like you to know before we set up your login details. Once you have signed and returned the User Agreement below, we will issue you with your login details. You will then be able to access the system from any computer, tablet or phone by clicking/tapping on the Tapestry logo from our school website. Alternatively, you can download the Tapestry app on tablets and phones.

Parents and carers will only ever have access to their own child's Learning Journal. However, many of the most meaningful photographs taken in Nursery and Reception show children interacting in group play or activities with peers. We therefore ask that photos and videos visible within Tapestry are never shared publically or posted on social media. Safeguarding the children in our school is of paramount importance and as such, we insist that you respect this condition. If the school becomes aware that a parent or carer has shared photos or videos from Tapestry, their access will be withdrawn immediately.

Tapestry is a GDPR compliant company using secure servers in the UK to store data - further information regarding the security of the system is available on the Tapestry website.

We hope that this will prove to be another positive step, enabling you to see what your child has been up to at school. Please do not hesitate to talk to us and ask any questions.

Kind regards,

Miss Forster
Early Years Leader

Thongsley Fields Tapestry Online User Agreement

Childs name: _____

Please circle Yes or No for each statement:

- | | |
|--|----------|
| • I agree never to share any of the photos or videos publically or post on social media. | Yes / No |
| • I agree to keep my log in details secure and only for my use. | Yes / No |
| • I would like to attend a workshop to learn how to use Tapestry. | Yes / No |

Parents/Carer's name: _____

Signature: _____

Date: _____

