

24th June 2020

Dear Parents and Carers,

I am writing to update you with details of our transition arrangements for September 2020.

Firstly, for those who have only recently been offered and accepted places with us, a very warm welcome to Thongsley Fields. We are really looking forward to meeting everyone who is due to join us for the first time this September, as well as those that are already an important part of our school family.

Unfortunately, we haven't been able to hold our usual Information Evening this year due to the COVID-19 restrictions. However, we still want to give you an opportunity to meet the class teachers and teaching assistants, to ask questions and share relevant information before the Summer break. Our staff have recorded a number of short presentations which will shortly be available on our website for you to watch and re-watch at your leisure. These presentations will cover a number of different topics including the classroom setup, our curriculum, day-to-day routines and what your child will need. There will also be useful information about how to get help, how your child's needs will be supported and how we work to keep all of our children safe.

We will also provide more details about any extra information that the office might require about you and your child, the uniform that they will need and how and where to obtain specific items. Other things such as catering arrangements and menu choices, times of the school day and how you can get involved will also be covered.

During the remainder of this term, our staff will be contacting pre-school settings to find out as much information as they can about your child, to help smooth their transition. In addition to this, we normally organise several opportunities to meet children and their parents together, in person. This year, we would like to arrange short 'virtual' home visits instead using video calling and we will provide more information about how you can arrange a date and time very soon.

We don't yet know what restrictions will still be in place in September but we are currently planning for as normal a start as possible. At Thongsley Fields, we favour a fairly short transition to full time schooling. Many of our children are used to full days in pre-school settings or are already familiar with our own school staff and environment. However, staff will use the 'virtual' home visit to discuss any questions or concerns that you might have, especially considering the current situation.

Despite the current restrictions, we hope that we can still provide all the necessary information that you need and we will do everything we can to ensure a smooth start for your child in September. Should you have any questions that we haven't answered, please do not hesitate to contact the school office.

Yours sincerely,

A handwritten signature in black ink that reads "D Jones".

David Jones
Headteacher